



09 July 2024

Mayor Guy Titus
Board of Works and Public Safety
10 South State St.
Greenfield, IN 46140

Re: Check valve replacement Task order #5

Mayor and Board Members,

The Backwash pump for the North Water Treatment Plant requires a replacement check valve. The existing valve is an older less efficient design and is becoming harder to source replacement parts. We have replaced all other check valves of this type in the plant except for this component. As this is a critical component for the proper operation of this pump, we need to execute this work as soon as possible. This project is consistent with our PSA with Peerless Mid-West and through Task Order 5 this work will be performed.

I request the Board approve Task Order 5 as presented in the not to exceed amount of \$ 19,820. This work will be scheduled and completed as soon as possible.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Charles Gill".

Charles Gill
Water Utility Manager

cc: Jane Webb, Utility Coordinator
Gregg Morelock, City Attorney
Lori Elmore, Clerk-Treasurer



**TASK ORDER NO. 5 TO
CONTINUING PROFESSIONAL SERVICES AGREEMENT
Between City of Greenfield (Owner) and
Peerless Midwest, Inc. (Engineer)
Date of Original Executed Agreement: 27 December 2023**

TASK ORDER NAME/DESCRIPTION

Task 5: North Plant WTP_Backwash New Check Valve and Piping

The purpose of this Task Order is to provide all parts, materials, and labor for the removal of existing check valve, and install new check valve and piping.

A. SCOPE OF SERVICES

Engineer's proposed task under this scope of services are as follows:

1. See attached quote.

B. KEY STAFF

ENGINEER shall include all subcontractors relevant to the scope of services in this task order. ENGINEER may not remove or otherwise substitute subcontractors indicated on without consent of OWNER. A failure by ENGINEER to provide the subcontractors as required by this Article shall be considered a material breach of the Agreement.

1. Utility Manager Charles Gill
2. Assistant Utility Manager Jimmy Griffith
3. Project Manager Nick Rice

Note: Engineer reserves the right to assign additional staff as needed to complete Work of the Project.

C. PROJECT TIMING

Task Order shall be completed by the ENGINEER and delivered to the GREENFIELD DEPARTMENT OF ENGINEERING (OWNER) according to the schedule below.

Engineer is authorized to proceed approval of this Task Order by City of Greenfield.



D. COMPENSATION

1. Compensation for the work as defined in the Scope of Services of this Task Order shall be in accordance with ENGINEER's standard charge out rates in effect at the time the Services are performed. Routine expenses will be billed at cost and sub-consultant costs will include a 10% markup. The total cost for these Services and expenses are as follows:

Lump sum amount \$ 19,820

If additional days are needed to complete this process per day sum is \$3,480.00

2. ENGINEER will bill Owner monthly, with net payment due in 30 days.
3. ENGINEER will notify Owner if Project scope changes require modifications to the above-stated contract value. Services relative to scope changes will not be initiated without written authorization from Owner.

APPROVED FOR OWNER

By: _____

Printed Name: _____

Title: _____

Signature: _____

APPROVED FOR ENGINEER

By: Peerless Midwest Inc. _____

Printed Name: Nick Rice _____

Title: Project Manager _____

Signature: *Nick Rice* _____